

प्रधान महालेखाकार (आ.एवं रा.क्षे.ले.प.) का कार्यालय, केरल, तिरुवनंतपुरम  
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (E&RSA), KERALA,  
THIRUVANANTHAPURAM

Au/Admn/ERSA/Transfer Policy/2017-18/

Dated: 04.12.2017

Office Order No. 3

**Sub:** Transfer Policy

The existing transfer policy has been modified which supersedes all other orders /instructions/ circulars in this matter, with immediate effect.

1. Transfer is an inevitable part of public service. All categories of employees may be transferred in public interest.
2. The guiding principle behind transfers will be administrative exigencies and public interest.
3. All promotions to supervisory cadres will entail a definite transfer liability.
4. A minimum period of two years in the transferred station will be mandatory for an official to request for a transfer to a station of his choice. Requests for transfer will be taken on record as per date of receipt for consideration as per availability of vacancies, taking into account the requirement for filling these vacancies as per administrative exigencies and suitability of officials to man those vacancies.
5. All requests for transfer on exemption from transfer on the grounds of extreme compassion, sickness etc. will be decided on a case to case basis taking into account merit of case and administrative exigencies.

In view of the new Transfer Policy and according to the Guidelines on Transfer and Posting of Gr. 'B' and 'C' staff issued by Hqrs. vide Circular No.1-Staff wing/2014 dated 06.01.2014, the Committee for Transfer Board is reconstituted as shown below:

Group 'B' Gazetted	1. DAG (A&RS) 2. DAG (ES I) 3. AO/Sr.AO /(Admn.)	Senior of the two Group Officers will be the Chairperson. Principal Accountant General will be the accepting authority.
Group 'B' (Non Gazetted) and Group 'C'	1. AO/Sr.AO (Admn.) 2. Secretary to PAG 3. AO/Sr.AO of the Functional wing where the official belongs.	AO/Sr.AO (Admn.) will be the ex-officio member and DAG (Admn.) will be the accepting authority.

(Vide orders dated 04.12.2017 of Accountant General)

  
Deputy Accountant General (A&RS)

Copy to

1. All Group Officers
2. All Branch Officers
3. Notice Board/Office Website